# **JOBIN JOSE**

# **EDUCATION**

Bachelor of Arts, Finance, Expected in 04/2027 University of Western Ontario - London, ON

# **PROFESSIONAL SUMMARY**

Responsible candidate proficient in handling money, restocking merchandise and helping customers locate products. History of keeping work areas clean, neat and professionally arranged. Good listening skills combined with attentive and detail-oriented nature.

# **WORK EXPERIENCE**

# Grocery Clerk, 06/2023 - Current

Freshco, London, ON

- Streamlined workflow processes to optimize overall efficiency within the grocery department.
- Responded promptly to requests for assistance, spills and customer inquiries.
- Expedited customer transactions by accurately scanning items and processing various payment methods.
- Demonstrated product features, answered questions and redirected objections to highlight positive aspects.
- Enhanced customer satisfaction by addressing and resolving complex issues promptly and professionally.

# Cashier, 01/2021 - 06/2023 Wendys Restaurant, London, ON

- Performed cash, card and check transactions to complete customer purchases.
- Identified and resolved discrepancies and errors in customer accounts.
- Prevented loss by vigilantly monitoring potential theft or fraud situations instore
- Handled multiple payment methods securely, minimizing discrepancies and potential losses.
- Assisted customers with returns, refunds and resolving transaction issues.

# **LANGUAGES**

English	French
Full Professional	Limited Working
Hindi	Malayalam
Full Professional	Native or Bilingual

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- jobin3632@gmail.com
- Bold Profile

# **SKILLS**

- Cash Management
- Point of sale operation
- Refunds and exchanges
- Multilingual
- Positive Attitude
- Reliable and Responsible

# **SOFTWARE**

Microsoft Word

Microsoft excel

Powerpoint

Spreadsheet